



## Administrative Services Memorandum

**To:** Board of Supervisors  
**CC:** Robert Bendorf, County Administrator *DB*  
**From:** Doug McCoy, Director, Administrative Services  
**Date:** October 1, 2013  
**Re:** MOU between County of Yuba and Yuba County Water Agency

---

### Recommendation

Approve the attached Memorandum of Understanding between the County of Yuba and the Yuba County Water Agency for provision of IT Support Services.

### Background

The Yuba County Water Agency (YCWA) has engaged the IT Division of the Yuba County Department of Administrative Services to provide a range of IT support for all YCWA locations.

### Discussion

The IT Division of Administrative Services has the skill and capability to support the many and unique needs of the Water Agency. The services provided range from basic desktop support to full scale network operational support and contractor management. A Memorandum of Understanding memorializes the term of the agreement to be six months, the scope of work, and the anticipated cost.

### Committee

This item was brought directly to the full Board bypassing the Public Facilities Committee due to its routine nature.

### General Fund Impact

Yuba County Administrative Services shall invoice YCWA on a quarterly basis for a total rate of \$30,000 per quarter. There may be additional fees paid for special project work or work requested that is outside the scope of work. Revenues will be applied to Information Technology #1900.

**THIS PAGE INTENTIONALLY LEFT BLANK**