

The County of Yuba

DEPARTMENT OF ADMINISTRATIVE SERVICES

DOUG McCOY - Director
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08-651

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To: Board of Supervisors
From: Doug McCoy, Director
Subject: Color Copier Lease and Maintenance Agreement
Date: 12/16/08

Recommendation:

Request the Board approve Agreement with Advanced Documents Concepts for a color copier to be funded by the individual user department and authorize Chair to execute the Agreement.

Background:

Currently, the Print Shop has a Kyocera FS-C8026N color copier leased from Advanced Documents Concepts. This lease expires on 2/23/2011.

Discussion:

It is proposed that the unit be upgraded to the Okidata CX3641 Graphics Color Printer/Copier/Scanner. The new system would provide much needed additional benefits such as the ability to print and copy onto a much wider variety of paper stocks and has the fiery controller which will dramatically improve color reproduction quality and consistency.

This agreement will ensure the Print Shop's ability to process print jobs that are currently being turned away. The agreement is for 3 years with two one-year options. Per County Purchasing and Contract Policy Manual, Board of Supervisors approval is required for lease of equipment exceeding three years.

Advanced Document Concepts has been the County's vendor for lease and maintenance of copy machines for over five years. They have provided excellent support to the County; Administrative Services has received no complaints concerning their performance.

Fiscal Impact:

The current monthly cost evaluated at 9500 copies per month is \$903.00. The proposed monthly cost at 9500 copies per month will be \$945.33 which includes a \$1000 rebate from OKIDATA offered through December '08.

Committee Action:

The Public Facilities Committee considered this request on 12/9/08 and recommends approval.



702 Nord Avenue • P.O. Box 3870 • Chico, CA 95927

Cost Analysis

Prepared For

Yuba County Print Shop
915 8th Street
Marysville Ca 95901

October 30, 2008

Current Cost:

- 1.) Kyocera FS-C8026N Lease Payment.....\$140.00 per month
- 2.) Service & Supplies (9,500 color pages).....\$760.00 per month
- 3.) Service & Supplies (200 b/w pages).....\$3.00 per month

Total Monthly Cost \$903.00

Proposed Cost:

- 1.) Oki CX3641 MFP Lease Payment.....\$290.00 per month
- 2.) Service & Supplies (9,500 color pages).....\$665.00 per month
- 3.) Service & Supplies (200 b/w pages).....\$ 2.00 per month
- 4.) \$1,000.00 Rebate from OKIDATA.....(\$ 16.67) per mon

Total Monthly Cost \$945.33

Monthly Difference..... \$42.33

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DIGITAL COPIERS/PRINTERS • LASER PRINTERS • DOCUMENT ARCHIVING SYSTEMS • FAX MACHINES • SCANNERS • MAILING SYSTEMS
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